

**NAC ADA**

**February 2, 2023**

**American Ranch Clubhouse**

Attendees: Sherry Nash, Beth Mulcahy, Sue Crampton, Pat Albee

Guests: Kay Turner, Jennifer Jellison

Call to Order: 5:35 PM – Meeting Minutes Approved

| <b>Agenda Item</b> | <b>Notes</b>   | <b>Action Items</b>   |
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| Treasurer's Report | <p><b>Insurance</b> – Renewed for \$555.00; Covering 3 shows for 2023.</p> <p><b>Checking Account</b>- \$2,308.82</p> <p><b>Savings Account</b>- \$1,000.02</p> <p><b>Petty Cash</b> - \$260.00</p> <p><b>Tax statement</b> – Sue met with Virginia and the tax info still needs to be sorted out.</p>   | <p>-Sue will meet with Virginia and will sort out the 2022 income and expenses that need to be submitted to ADA</p> <p>-Sue plans to make a deposit of some of the petty cash to the checking account</p> |
| Show Manger Report | <p><b>Ribbons</b>- Sue ordered 65 Blue – Paid \$208.90</p> <p><b>Tests</b>- Sue ordered/inventoried- Paid \$298.36</p> <p><b>Judges for shows</b> (Contracts Completed):</p> <p>-June 3- Krista Peek "L" Judge (\$175)</p> <p>-July 29- Ellie Stine- Masek "S"&amp;"R" Western Judge (\$600)</p> <p>-Sept 16- Michell Combs "R" Western Judge (\$400) the Sept 16<sup>th</sup> show collaborated with WDAAZ</p> <p><b>Note</b>- Ellie Stine has offered to clinic Sunday following show.</p> <p><b>Note</b>-WDAAZ has inquired to use NAC ADA tents for May 20<sup>th</sup> event, we need to see if the tents are operable.</p> <p><b>Note</b>- Sue has been using her personal credit card to pay for show items and will need to obtain a NAC ADA debit card for show expenses.</p> | <p>-Sue plans to obtain a debit card</p>  |

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| <p>Old Business</p> | <p><b>ADA meeting-</b> Beth attended the ADA Zoom Meeting in Jan, where all NAC shows were discussed. ADA will help with advertising.</p> <p><b>Trailer-</b>Beth went to DMV and the trailer is registered to NAC. We need to obtain registration and further discuss insurance.</p> <p>Trailer is currently located at the home of Randy Wagner and needs to be relocated.</p> <p><b>PO Box-</b> Sherry went to the post office multiple times and was able to find out that the box is under the name of Jerry Willheight. Sherry has left a message with Jerry as the box is paid until August and will be shut down accordingly.</p>   | <p>-Beth will try and obtain the registration for the trailer</p> <p>-Sherry will inquire about cost for insuring the trailer</p> <p>-Beth and Sherry will plan to relocate the trailer on March 3<sup>rd</sup></p>  |
| <p>New Business</p> | <p><b>Cones for Dressage Court-</b>Sherry researched and found cones and chains would cost approximately, \$1400.00. NAC will need to borrow WDAAZ dressage court until NAC is able to purchase their own.</p> <p><b>Report on WDAAZ Meeting-</b> Sherry reported that meetings are held monthly through August and we should plan to have a representative attend their meetings if possible. Sharon Patrone is scheduled to attend the next meeting on Feb 20<sup>th</sup>. Sherry reported WDAAZ plans to have 5 shows this year; March 18, April 1, May 20<sup>th</sup>, Sept 16<sup>th</sup> (NAC Collaborative), and Oct 21 &amp; 22. The Sept 16<sup>th</sup> show at American Ranch will be in the outdoor arena.</p> <p><b>Fundraising and sponsors-</b>Beth opened a discussion on opportunities for sponsorship of shows. Discussion included asking businesses that we, as horse people, all currently use such as Beemer/PEMF Therapy, saddle companies, equine chiropractors, local feed stores, local veterinarians. A sample request letter/ contract was provided as a template for a format for asking potential sponsors. Sue mentioned possibly doing a 50/50 raffle at shows to raise money. The group agreed that an ask of \$100.00 for sponsorship for each show is acceptable.</p> <p><b>Set a Date for Awards Dinner-</b>Tentative Dates (Oct 21<sup>st</sup> or 28<sup>th</sup>)</p> <p><b>Important Documents-</b> Sherry discussed how NAC Board officers should be given access to important documents, insurance information, banking info., trailer registration, website info, and passcodes to avoid any confusion for the future.</p> | <ul style="list-style-type: none"> <li>- Pat will approach Dr. Nolte and Allie Dawson for sponsorship</li> <li>- Beth will approach Jesse from custom saddlery and Raelene (Info Provided by Kay)</li> <li>- Beth will email out the sample template to board members for them to customize for asking for funding</li> <li>- Sherry will begin to put together a list of items for "important documents" board members to have</li> </ul> |

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| Next Meeting<br>Agenda Items | Review action items<br>Facebook and Instagram Accounts<br>Volunteers for ADA Shows<br>Awards Dinner date (Oct 21 <sup>st</sup> or 28 <sup>th</sup> )<br>Ellie Stine has offered to clinic Sunday following show<br>– The board decided this is not a good idea<br>Additional programs – Nicole |  |
| Next Meeting<br>Date         | Thursday, March 2, 2023  |  |
| Adjourned                    | 7:15 PM  |  |