**2/3/20 NAC BOARD MEETING MINUTES**

**Location**: Carol Lands’ home

**Called to order at:** 6:35pm

**Board Members Present:**  Kirsten Kuzmanic, Angelique Levell, Anne Calahan, Kay Laake, Carol Lands, Traci Zenner

1. January board meeting minutes approved by Board.

2. TREASURER'S REPORT (Anne).

* Expenses for clinics and shows in 2019 similar to previous year.
* Cost of Phippen event was $730
* Shows are costing us about $1,000 and at the last show of 2019 we brought in $980
* We made $320 on the Manuel clinic, but lost money of the Lois Whittingham clinic

3. Kirsten presented her draft of the NAC of ADA clinician contract. Modifications made to contract to include the day fee and the number of hours the clinician is to be on site. Kirsten to remove the “reimbursement” clause.

4. CLINICS:

 - Amy Starr (working equitation) June 7, 2020, at Anne Callahan’s

 (cost $125 to participate/$35 to audit.)

 - Lois Whittingham (ride-a-test clinc) 8/29 or 8/30/20, at Randi Wagner’s ($75/ride)

 - Bev Rogers or Paula Paglia on 10/17 or 10/24/20 at Carol Lands’ (cost TBD)

 - Carol to reach out to Bev and Paula regarding October clinic

5. Anqelique reviewed new “2020 Prize List/Entry Form and Waiver.”

 Helmet requirement discussed and voted on. Moving forward all riders will be required

 to wear a helmet at all NAC sponsored shows and clinics.

 Schooling awards. Proposed requirements similar to ADA requirements

6. Payment options for shows and clinics on website discussed. Board in agreement to use

 “PayPal”

7. Kay reviewed survey results. We had a total of 12 surveys completed at the Phippen event.

8. Outreach to sponsors discussed. Need for all BOD members to work on getting sponsors. Kay drafting sponsor letters. Sponsors to be on NAC of ADA website and acknowledged/promoted at our events